

ADDENDUM NO. 2

TO THAT CERTAIN DETAILED REQUEST FOR PROPOSAL FOR OWNER’S REPRESENTATIVE SERVICES

Addendum Date: July 30th, 2024

The following changes, additions, clarifications and/or amendments are made to the Request for Proposals as of the Addendum Date. All capitalized terms not defined herein shall have the meanings ascribed to them in the Request for Proposals.

Note: In the event of a conflict between previously released information and the information contained herein, the latter shall control.

THE REQUEST FOR PROPOSALS IS AMENDED AS FOLLOWS:

- 1) The first sentence of **Section IV Technical Requirements** on pg6 of the RFP is amended as follows:
 - I. *“The technical requirements below provide a framework of the minimum standards that must be upheld for firms providing Owner’s Representative Services.”*

- 2) Tab 3. Incentive-Based Offering within Exhibit B Fees for Owners Representation Services has been updated to calculate the Estimated Incentive Amount (\$). Please see Exhibit B Fees for Owners Representative Services v2.

- 2) The table provided in **Section II “Timeline of Events and Submission Instructions”** is replaced with the table below:

Due Date	Action Required
Friday June 28 th , 2024	Release of RFP
July 10 th , 2024 @12:30pm – 2:30pm EST	Informational Session/Site Tour
July 17 th , 2024	Written Questions due to Invest Atlanta
July 29th, 2024	Responses to written questions posted
August 9th, 2024 by 5:00pm	RFP Submittals due to Invest Atlanta
Week of August 19th, 2024	<i>Potential Interviews/Presentations/Demonstrations</i>
Week of September 2nd, 2024	<i>Anticipated Selection/Award</i>

- I. Please be advised that the dates above are subject to change to accommodate for schedule conflicts and/or to provide an adequate amount of time to complete evaluations and negotiations.

- II. Additionally, the first sentence under “***Submission Instructions***” on page 5, is amended as follows:
- A. “*Responses to this Request for Proposals must be submitted electronically via email no later than 5:00 p.m., August 9th , 2024, to the issuing officer at lrussell@investatlanta.com.*”

[END OF ADDENDUM NO. 2]